



MARCH 31, 2013

**To:** All Potomac Valley AAU District Registered Girls Basketball Clubs

**From:** POTOMAC VALLEY AAU DISTRICT GIRLS BASKETBALL COMMITTEE (PVA AU GBC)  
Tiffany Washington, PV AAU Girls Basketball, Sport Director  
[tiffany.havoc.city@gmail.com](mailto:tiffany.havoc.city@gmail.com), 301-738-7688

**SUBJECT: 2013 PVA AU District Qualifying Tournament (DQT, i.e. Regionals) Registration Information and Requirements**

1. **District Qualifying Tournament (DQT) Hosts and Tentative Dates:** At the January 2013 Committee meeting the following clubs were selected to host the 2013 District Qualifying Tournaments (DQTs) for the following age groups:

**GRADES - HOST - LOCATION(S) – DATES**

3rd and 4th grades - Team Sol – Northwestern and Central HS - April 27-28 and May 4-5

5th grade - Team Sol – Northwestern and Central HS - April 20-21 and April 27-28

6th Grade - Havoc City - Bishop McNamara – May 11-12 and May 18-19

7th Grade - Md United Lady Ballers – New 24 – April 26-28 and May 4-5

8<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> Grades - Cardinal - Mt Vernon HS/Sandburg MS – May 11-12 and May 18-19

9<sup>th</sup> Grade - - Havoc City - Bishop McNamara – May 11-12 and May 18-19

2. **DQT Event Window and Rules Information:** Tournaments may start on April 19, 2013 and must be completed by May 20, 2013. Dates for each tournament are not final until the number of teams in an age division is determined on Wednesday, April 10, 2013 at the PV AAU GBB Committee Meeting for the DQT Draw.

Other game and tournament format rules including game times per Grade Division are covered in:

(1) The AAU 2013 Girls Basketball Handbook\* located at the following web site address: [http://image.aausports.org/handbooks/girls\\_basketball/girlsbasketball-Handbook.pdf](http://image.aausports.org/handbooks/girls_basketball/girlsbasketball-Handbook.pdf), and

(2) PV AAU Girls Basketball documentation for the tournament will be posted on the PVA AU Girls Basketball website at <http://pvaaugirlsbasketball.d1scout.com/> including the tournament rules summary and tournament requirements checklist that host clubs have committed to following regarding game scheduling and venue set up.

**\*Every coach should have a complete copy of the rule book with them at all times and DQT Hosts must have copies present at every scorer's table and with the host's gym director(s) at all times.**

3. **AAU Club/Team Eligibility: REGISTRATION DEADLINE REQUIREMENTS FOR 2013 FOR CLUBS AND MEMBERS:**

**a. Club and Non-Athlete Adult AAU Membership registrations due by April 3, 2013!** To be eligible to compete in the PVA AU Girls' DQT, the team or club (Club hereafter) must be registered by April 3, 2013 to allow time for club contacts and adults memberships to process through the Lexis-Nexis mandatory background check process in time before the tournament draw date of April 10, 2013.



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**b. Athlete registrations due by April 7, 2013.** Athletes also must be registered at least 2 days before the DQT draw date of April 10<sup>th</sup> so that the PV AAU Registrar can verify and certify all memberships by the Draw date of April 10, 2013 for the Age Group Host Clubs to use to certify team entry packets.

**c. Failure to meet registration deadlines.** Club and member registrations completed after April 3<sup>rd</sup>, or April 7<sup>th</sup>, respectively may NOT be accepted for entry in the DQT. Clubs/teams forming “at the last minute” will only be considered for entry by the PV AAU GBB Executive Committee IF the Club Primary Contact notifies the PV AAU GBB Chair Tiffany Washington no later than 6 pm on April 8<sup>th</sup> of their late registration. Any club or member registrations completed after 6 pm on April 8<sup>th</sup> will **not be eligible** to compete.

**d. Athlete eligibility and registration.** All athletes must meet player eligibility criteria for their grade division, club, district residency and district affiliation. Each athlete and non-athlete on the submitted team rosters for each Club must also be registered by April 7, 2013 by purchasing an AAU membership and receiving an AAU member registration ID number and using the AAU club code for the club/team(s) they are playing for in this AAU sanctioned event.

#### 4. Player Eligibility:

**a. Grade Divisions:** Player eligibility to participate in a particular grade is posted on the AAU website as the following location: <http://image.aausports.org/dnn/girlsbasketball/EligibilityRules.pdf>. Coaches should have a copy of this with them in their team binder and DQT hosts are required to have copies of this available at each scorer's table and with the gym director(s).

**b. District Residency for Potomac Valley:** Teams may have no more than 3 players who reside in an adjoining AAU District (Maryland or Virginia) outside the PV AAU District. Players that are in the PV AAU District must reside within the boundaries of the PVA AU Association or meet AAU By-Laws Section 4.3 requirements for other residency considerations regarding declaring District of Residency, and have a current 2013 AAU member registration ID number and Club affiliation. The PVA AU boundaries encompass the District of Columbia, the Maryland counties of Montgomery and Prince Georges, and the Virginia counties of Arlington, and Fairfax (including the cities within these counties) and the cities of Falls Church and Alexandria.

**c. Three players per team allowed from bordering AAU districts for 3<sup>rd</sup>- 8<sup>th</sup> Grade Divisions.** AAU registrants from a bordering association that shares a common border with Potomac Valley - the Maryland Association and Virginia Association may participate in the PVA AU DQT. However, a limit of a total of 3 players per team from bordering Associations may play on a team in the 3<sup>rd</sup>-8<sup>th</sup> Grade Divisions. This does not mean 3 from each neighboring district, only 3 total from outside the PVA AU!! Also, no players may reside in a non-neighboring AAU district such as West Virginia or Mid Atlantic unless they are declaring PV residency based on AAU Code residency considerations.

For the high school age groups – 9<sup>th</sup>-12<sup>th</sup> grades, for 2013, PV AAU eams may follow the NCAA Metro Area rule.

**d. Disqualification and sanctions for fielding ineligible team.** A team in the 3<sup>rd</sup>-8<sup>th</sup> grade divisions will be disqualified if there are more than 3 players out of district or if any player resides in a non-neighboring district, such as Mid-Atlantic, unless appropriate documentation is furnished at time of DQT registration with the team's entry packet where residency is being declared per the AAU By-Laws Section 4.3 regarding residency for those athletes governed by custodial/guardianship agreements or educational arrangements that allow them to select a district of residency that may not be the district of their physical home address. Appropriate documentation includes copies of custody agreements

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indicating residency or letter from school and copy of a winter grading period report card within the district of residency indicating the athlete's student status

**e. Eligibility for college students.** College students are eligible for participation in the AAU Girls' Basketball program if they have the permission from their college or university and meet other eligibility criteria. Written permission from the college must be submitted with the entry roster and form at the time of the DQT draw.

**f. Eligibility for HOME SCHOOLED STUDENTS - GRADE DETERMINATION INFORMATION**

All home school students must register with their State Department of Education and belong to an accredited home school organization. The student can get a letter from that organization stating the grade level in which she is currently enrolled. If an athlete has been academically advanced and is a grade level ahead of her age group, she must meet the eligibility rules to play down a grade.

An athlete may always play in an older grade division but never in a younger grade if they do not meet the eligibility criteria.

**g. Players may be registered with multiple AAU clubs for multiple sports (e.g., Athletics, Softball, etc.) but can only be registered to play with only one AAU Girls Basketball (BW) club in the PV AAU DQT.**

**5. Player Participation:** A player competing in a specific Grade division must remain in the same division within the same AAU Club throughout the DQT. An individual player may play in up to three Grade divisions. Players may play in their Grade division at the D1 or D2 bracket in the PV AAU GBB DQT and may play up a Grade Division on up to two other teams from their AAU Club in older Grade division(s) at the D1 or D2 level. A player playing on a D1 team in a Grade Division may not play on a team in the D2 bracket in that same or younger Grade Division. Players may not be added to or change teams from the team(s)' rosters for the DQT after the rosters have been submitted at the DQT Draw Meeting.

**6. Entry Fee and Team Documentation Due April 10, 2013:** A completed AAU online roster form with the each player's AAU number and copies of all players' birth certificates, SIGNED AAU ID cards, Proof of Completion of the PCA course for all bench personnel, and supporting documentation regarding Grade and/or AAU district residency must be received by the PV AAU Girls Basketball Committee by Wed., April 13, 2011 by 6 pm (see Tournament Entry Deadlines). Teams can establish a team roster account and set up their team's rosters to enter AAU sanctioned events be going to this page: <http://application.aausports.org/sbw/default.asp>

**One check required.** A team entry fee of \$500.00 is required to be submitted by April 10, 2013 by 7pm with the teams entry packet. The \$500 is payable to the club hosting your team's grade division tournament i.e. Cardinal, Havoc City, MD United Sports Foundation, or Team Sol.

**No admission fees may be charged by any host club at all for any DQT events.**

**7. Player Birth Records and Proof of Grade:** PV AAU Girls Basketball requires that each coach/team manager MUST submit proof of age and proof of grade with their entry packets for verification of athletes.

**a. Player Check-in:** Prior to a team's first game, host clubs are required to check-in and interview each athlete and verify their jersey number and ask questions to establish validity of birth date, grade, and/or school. If a DQT host club is not doing this, please report this to one of the Executive Committee



members (Tiffany Washington, Andy Stadnik, Melody Britt, Omar Hazel, or Stan King). **Any host club that is not verifying all athletes prior to the start of competitions may not be considered eligible to host future PV AAU GBB DQT events.**

**b. Copies of your team's Proof of Grade and Birth Records** must be carried to every game even though the PV AAU Committee may have reviewed for verification, since under the AAU Challenge Rule, the opposing coach may challenge the grade or age of any player and the challenged coach must produce the proof of grade and/or birth record of those players before they can play in the game. If challenged players' proof of grade and/or birth records cannot be produced, they cannot play in that game until they are provided. If birth records are produced at any point in the game, they are then eligible to participate. If there are not 5 players eligible to start a game, the game will be declared a forfeit. Acceptable documents include the following:

**c. Report Cards**

1. A photocopy of that portion of the athletes' report card for the current school year which shows name, grade and school.
2. Confirmation of grade level from a school administrator (guidance counselor, principal, dean, etc.) on school letterhead.

**d. Birth Records**

1. A certified copy of birth record from the State, County or Municipal Bureau of Vital Statistics in the place of birth
2. A certified copy of the delayed registration of birth, if the athlete's birth was not recorded on her day of birth, issued by the same governing bodies
3. Consular Service Form FS-240, "Report on Birth" issued by the U.S. Department of State
4. Immigration and naturalization forms I-151 and I-25
5. Form No. 43-12311-7 issued by the U.S. Department of Justice
6. Legal passport
7. Driver's License – a driver's license is an acceptable form of ID, but a state Identification Card is not.

**NOTE: Hospital Records are not an acceptable form of birth certification.**

If you have other forms of proof of age, please advise the PV AAU Girls Basketball Committee by **April 8, 2013**, so an alternate arrangement may possibly be made for birth date verification. Copies of birth certificates will not be returned. Do not submit originals.

**e. ELIGIBILITY:** Any questions pertaining to the eligibility of a player or team shall be directed to the PV AAU Girls Basketball Sport Director (Tiffany) or the PV AAU Lieutenant Governor (Andy Stadnik). Only the Sport Director or Lieutenant Governor have the authority to rule on eligibility.

**8. Tournament Play:** The tournament play will be governed by the AAU 2013 Tournament Format rules and will typically be pool play followed by a single elimination seeded playoff medal round for all Age Divisions. Game format, quarter lengths, halftimes, etc., are specified in the 2013 Rule book, page 3 as summarized in the following table:

| <b>Division</b> | <b>Quarters</b>   | <b>Halftime/Warm-Up</b> | <b>Overtime</b>   |
|-----------------|-------------------|-------------------------|-------------------|
| 2nd Grade       | 6 Minute Quarters | 5 Minutes               | 3 Minute Overtime |
| 3rd Grade       | 6 Minute Quarters | 5 Minutes               | 3 Minute Overtime |
| 4th Grade       | 7 Minute Quarters | 5 Minutes               | 3 Minute Overtime |
| 5th Grade       | 7 Minute Quarters | 5 Minutes               | 3 Minute Overtime |
| 6th Grade       | 7 Minute Quarters | 5 Minutes               | 3 Minute Overtime |
| 7th Grade       | 8 Minute Quarters | 5 Minutes               | 4 Minute Overtime |



|            |                   |           |                   |
|------------|-------------------|-----------|-------------------|
| 8th Grade  | 8 Minute Quarters | 5 Minutes | 4 Minute Overtime |
| 9th Grade  | 8 Minute Quarters | 5 Minutes | 4 Minute Overtime |
| 10th Grade | 8 Minute Quarters | 5 Minutes | 4 Minute Overtime |
| 11th Grade | 8 Minute Quarters | 5 Minutes | 4 Minute Overtime |
| 12th Grade | 8 Minute Quarters | 5 Minutes | 4 Minute Overtime |

For planning purposes, DQT hosts should use the following game time blocks for scheduling games: 2<sup>nd</sup>-6<sup>th</sup> grades - 75 minutes; for 7<sup>th</sup>-12<sup>th</sup> grade – 90 minutes.

**a. 4<sup>th</sup> thru 11<sup>th</sup> Grades - Division 1 and Division 2 Brackets.** For 4<sup>th</sup> thru 11<sup>th</sup> grades, the PVAAU will offer a Division 1 (D1) bracket and a Division 2 (D2) bracket for each grade, if a sufficient number of teams (at least 4 or more) are entered per each division, D1 and D2. In the 4<sup>th</sup> -11<sup>th</sup> grade divisions, separate D1 and D2 brackets will be held if there are more than 8 teams total per grade with at least 4 D1 and/or 4 D2 teams entered. If there are less than these numbers of teams for the grade, one or two pools may be formed in one single division. This will be determined on the night of the draw once all entry packets are received. **After pool play, a single elimination seeded playoff will be conducted with all teams advancing..**

**b. Playoff Rounds.** **All teams D1 and D2 will advance to the seeded single elimination playoff in the medal round.** Playoff/Medal round games will only be played out to determine 1<sup>st</sup> through 4<sup>th</sup> place. 5<sup>th</sup> place and higher will be determined by overall pool play point differential (using the +/- 13 point per game maximum).

**c. Minimum number of DQT games.** Each team is expected to play **four (4)** games depending on the total number of teams in a grade division with at least a 3 game minimum guaranteed. The number of games depends on the number of teams in the specific grade division. The top 4 places will be played out in the medal round games.

**d. National Bids.** Every team playing in the DQT will receive either a D1, D2, or D3 bid to the AAU Nationals per 2013 Rulebook criteria.

**e. BENCH RULES:**

**(1) Bench Location:** The Home team shall sit to the official scorer's **RIGHT (left when facing the scorer's table from center court)** and take the opposite basket for pre-game warm-up and first-half play. Scorer's tables must be located between the benches and on the same side of the court as the team benches. A team may have on its bench only eligible players in uniform and four non-players who are registered as AAU non-athletes on the team's AAU roster form. Violation of this rule shall result in a two shot technical foul. The violator will be removed from the bench. **At least two people age 18 or older must be on the bench at all times.**

**(2) Bench Personnel:** Each team roster must have a minimum of 2 bench personnel (coaches), with a maximum of 4, all of which must have current valid AAU numbers and cards. **There must always be two registered bench personnel over 18 present on the bench during games. It is highly recommended each team register 4 bench personnel and all of those persons have completed the PCA course.**

**f. UNIFORMS:** The **top** team in the game brackets, or **first** team listed in pool pairings, will be the **HOME** team and **MUST wear WHITE uniforms.**

1. Numbers can be **00-99**. Each player shall be numbered on the front (at least 2" high) and back (at least 4" high) of the shirt with plain Arabic numbers. Sponsor names are permitted so long as placed in fashion that does not obstruct uniform numbers.
2. It is required that all teams bring a white jersey and a dark colored jersey to all games.

3. Team shirts shall be of the same solid color front and back. Jerseys must be tucked inside the game pants before reporting to score table.
4. Team shorts shall be alike for all players.
5. Undergarments are considered to be part of the shirt and must be a color similar to the shirt. No logos, decorations, trim, commemorative patches, lettering or numbering may be used on the undershirt. An illegal undershirt may not be worn.
6. Tights/lycra shorts that extend below the game pants must be similar in color to the pants.

**g. COACHES' ATTIRE:** All non-uniformed persons on bench shall wear dress shorts, long pants, shirts with collars and sleeves and dress shoes or tennis shoes during play. **Jeans, jeans shorts, sweat pants, mesh shorts, tee shirts, hats and open-toed shoes are not permitted.** Any non-uniformed person on the bench will be removed until properly attired. **Violation of this rule shall result in a two shot technical foul. The violator will be removed from the bench.**

**h. CONDUCT OF PLAYERS AND COACHES:** Players' and coaches' conduct should be above reproach, on and off the court. Misbehavior or misconduct may result in disqualification from the tournament. Coaches listed on the official team roster are responsible for the conduct of their players and parents and spectators associated with their team and for any damages incurred to facilities used.

**i. MANDATORY COACHES EDUCATION:** The AAU National Office has announced to its members, FREE Coaches' Education for all **AAU Non-Athletes**. This program is **MANDATORY** for all AAU Non-Athletes and will be administered by **Positive Coaching Alliance (PCA)**. Please visit [www.aausports.org](http://www.aausports.org) and click on JOIN NOW in order to enter and take the MANDATORY AAU/PCA coaches educational course. **Membership may be revoked from non-athletes who do not complete course prior to competition.** Entry packets must include a copy of the certificate issued after successfully completing the PCA course.

**j. COACH/PLAYER SUSPENSIONS:** If a coach or a player is suspended during a game, the suspension does NOT include forfeited games. The suspension will be for the next game played

#### **k. EJECTIONS**

1. Any player recorded on the official score sheet as ejected for fighting by the officials will be prohibited from playing in the next 2 scheduled games.
2. If a coach or player is ejected from a game, he/she will be placed on probation for one game.
3. If a coach or player is ejected a second time, he/she will sit out the next 2 games.
4. If a coach or player is ejected a third time, he/she will be suspended from the tournament.

#### **l. Competition Rules**

**1. 2<sup>nd</sup>-7<sup>th</sup> Grades:** The official rules are the 2012-2013 National Federation of State High School rules unless otherwise stated in the 2013 AAU Girls Basketball Handbook.

**2. 8<sup>th</sup>-12<sup>th</sup> Grades:** The official rules are the 2012-2013 NCAA Women's Basketball rules unless otherwise stated in the 2013 AAU Girls Basketball Handbook.

#### **3. Player Foul Rule**

(a) A player will be disqualified on her 5th personal foul in the 2nd grade, 3rd grade, 4th grade, 5th grade, 6th grade and 7th grade.

(b) A player will be disqualified on her 6th personal foul in the 8th grade, 9th grade, 10th grade, 11th grade, 12th grade.

9. **Roster Size:** The maximum roster size is 15. Players who participated for other teams at the PV DQT tournament may be picked up for the National Championship Tournament by a different team. However, the maximum roster size is still 15 for the National Tournament. See the AAU Girls' Basketball Handbook for details on picking up players for Nationals.

10. **Tournament Seeding:** Pool pairings will be done by a draw held on Wed., April 10, 2013, starting at approximately 7:30 pm. Seeding will be done based on last year's PV AAU GBB DQT prior age division finishes for the top position in each pool (up to four pools). Other positions in the pool will be by random draw. The 3<sup>rd</sup> Grade division will be a random seeding. Teams from the same Club will not be placed in the same pool unless it is unavoidable (e.g., only two pools, but a club has three teams).

11. **Awards:** Medals will be awarded to athletes from the teams that are the top four finishers in the medal round play in each grade bracket, Division 1 and Division 2.

12. **Scheduling:** Games will be played at various high schools, middle schools, commercial facilities and other appropriate venues in the PVAAU area. No game times or pairings will be altered after the schedules are set by the host club without the approval of the PV AAU GBB Executive Committee. Game times may be altered if the scheduled gym times are preempted by the school, venue owner, weather or other unforeseen and uncontrollable circumstances. As previously noted, no admission fee will be charged at any facility.

Accommodations must be made for SAT testing – see the Host Club Bid Tournament Requirements Checklist.

### 13. **Advancement to National Championship Tournaments:**

#### a. **THE FOLLOWING WILL APPLY TO ALL DISTRICT QUALIFYING TOURNAMENTS**

##### **DIVISION I DISTRICT QUALIFYING TOURNAMENT**

###### **District Finish National Championship**

- 1st place Division I
- 2nd place Division I
- 3rd place Division I or Division II (teams choice)
- 4th place Division I or Division II (teams choice)

The remaining teams choose Division II or III.

##### **DIVISION II DISTRICT QUALIFYING TOURNAMENT**

- 1st place Division II
- 2nd place Division II
- 3rd place Division II or Division III (teams choice)
- 4th place Division II or Division III (teams choice)

The remaining teams may go to Division III National. Please see the 2013 AAU Girls Basketball Handbook for National Championship Tournament Schedules and the complete Qualifying Requirements including accounting for D1 teams who qualify by SRT either before or after the DQT.

**b. Maintaining standings and results of DQTs on PV GBB website.** All schedules, scores and standings and other DQT results will be posted on the PV GBB website and only on this website. All Clubs hosting a DQT are required to email or call in their scores within one hour of each game. Host



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clubs will review the online results and confirm their accuracy to the PV AAU GBB Executive Committee by e-mail within 48 hours of completion of the Grade Division DQT they are hosting.

**c. Notification to PV GBB Committee of teams qualified for Nationals at an SRT. IMPORTANT FOR ALL CLUBS:** It is very important that all PV AAU Association Clubs make sure their teams notify the Committee members of their qualification for D1 or D2 via SRT participation within 48 hours of the end of the SRT, so that any D1 or D2 bids assigned at the DQT maybe referred to the subsequent team in the final DQT standings.

**d. Additional Grade Division D1 Bids for the PV AAU.** In the 4<sup>th</sup>, 5<sup>th</sup>, and 9<sup>th</sup> Grade Divisions, the PV AAU may have one additional D1 bid as a result of a top 4 finish at the 2012 National Championships. If the club/team does not use that bid the automatic bid may be awarded by the PV AAU GBB Executive Committee to another team in the DQT in that grade division.

**14. Tournament Entry Packet Deadline:**

Mail-In: **Received no later** the Monday, April 8, 2013

PVAAU Girls Basketball  
5705 Mossrock Drive, Rockville, MD 20852

Walk-In: Between 6:00pm and 7:00pm Wednesday, April 10, 2013

Media Center  
Forestville Academy  
7001 Beltz Drive  
Forestville, MD 20747

**Additional drop-off locations for drop off before April 10, 2013, will be listed at the PV AAU Girls Basketball website by April 5, 2013. We expect to offer drop off locations in North Bethesda, Vienna/Centerville (on April 6 and 7 only), and Forestville.**

For more information, call Tiffany Washington (301-728-7688) or Andy Stadnik (301) 706-6902.

For club and athlete registration and team roster preparation, go to [aausports.org](http://aausports.org).

Your game schedules: You will receive information about your first game, at the latest by Wednesday during the week before your tournament starts.

Yours in Hoops,

Tiffany Washington  
PV AAU GBB Sports Committee Chair

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## Information Required for the DQT Entry Packet: All Materials Must be in a 9x12 Envelope!

1. **Roster**: AAU Tournament online roster form with AAU ID number for coaches, bench personnel and players, plus players' uniform numbers. You can use the online feature to generate your roster form online at the AAU website. You must also submit a copy of all players' and bench personnel's **SIGNED** AAU ID cards. You may turn in roster forms with players for only one team-only in one Grade Division per entry packet. Create your AAU online roster starting at:  
<http://application.aausports.org/sbw/default.asp>
2. **Birth Date Verification**: Copies of birth certificates or other Birth date verification documentation per the AAU Girls Handbook (NO ORIGINAL PROOF OF BIRTH DOCUMENTS- THEY WILL NOT BE RETURNED.)
3. **Proof of Grade and Residency Declarations**: For Proof of Grade and residency declarations, the appropriate paperwork **MUST** be complete and in the entry packet. Failure to furnish the information will when requested by the PV AAU GBC and/or Host Club Tournament Director will lead to disqualification with no refund of entry fees.
4. **Proof of Mandatory PCA Course Certification** – copies of the non-athlete bench personnel's proof of completion of the AAU Positive Coaching Alliance course must be included.
4. **ENTRY Declaration**: You must indicate on the outside of the 9X12 envelope in BLACK OR BLUE MARKER: **CLUB NAME - TEAM NAME - AGE GROUP - Division I or Division II (for 4<sup>th</sup>-11<sup>th</sup> Grades)**.
5. **ENTRY FEE**: \$500.00 PAYMENT SHALL BE IN THE FORM OF A MONEY ORDER OR CERTIFIED or Club Guaranteed CHECK only. No personal checks. (NO REFUNDS AFTER SUBMISSION OF ENTRY FORMS.)
6. If any material is missing, the Host Clubs will notify you by Saturday April 20, 2013, and you will have 48 hours to provide the missing documentation.